

ATTACHMENT  
State Allocation Board Meeting, June 25, 1997

JOINT USE POLICY  
[Supplement to the Joint-Use Policy]

GENERAL

The following sections are to be included in the policy criteria adopted by the State Allocation Board (SAB) on May 21, 1997, regarding the funding of Joint-Use (JU) projects.

APPORTIONMENTS AND RELEASE OF FUNDS

The SAB will apportion its 50 percent share of the project cost at the initial approval utilizing an estimated cost of \$170 per square foot. Normal planning funds will be released upon evidence the California Environment Quality Act requirements have been met and the district has submitted the Lease-Purchase Agreement for the project. The project cost and the State apportionment will be adjusted at bid approval, based on the SAB allowances of the Division of State Architect approved plans and specifications for the project. The balance of the apportionment will be released when the district has submitted the bid documents to the OPSC and the bid has been approved by the SAB. Approval of change orders and all close-out functions will be made in accordance with established SAB criteria.

If the applicant district does not submit the construction bid documents to the OPSC within 18 months from the initial approval, any apportionment not released to the district is subject to rescission. Districts may request a six-month time extension utilizing the criteria established for 90 day time extensions reflected in the Time Limit on Construction Apportionments Policy approved by the SAB on April 2, 1997. Any rescinded apportionments will be made available for other eligible JU projects.

FUNDING PRIORITY

Acceptable applications will be recommended for funding by the SAB based on the date and time order received by the OPSC. No consideration will be given for any application requests submitted prior to normal business hours on July 23, 1997. Normal business hours for the OPSC are 8 a.m. to 5 p.m. Any applications received prior to that date will be returned to the district. In order for the application to be deemed "acceptable" by the OPSC, the following documents must be provided:

1. Form SAB 506 (Rev. 6/97), Application for Apportionment.
2. Plot plan(s) for the affected schools where the eligibility was generated which identifies all teaching stations and the actual area (include square footage) of all existing gymnasiums, multi-purpose rooms and libraries.
3. Form SAB 411B (Rev. 6/97), Enrollment Data.
4. A separate letter indicating:
  - the district's entitlement for JU funding utilizing the "minimum essential facility" criteria allowed in accordance with the approved JU policy. Approval of all entitlement for JU funding must be approved by the California Department of Education.
  - Certification of contractual agreement required by Education Code Sections 17750 or 17751.

MINIMUM ESSENTIAL FACILITIES

For purposes of the JU Program, the district is entitled to the following:

Gymnasium: As outlined in the Minimum Essential Facilities Chart (attached). Space may include the gymnasium, shower/locker, physical education office, storage, bleachers and mechanical/electrical. No exercise room and related facilities are allowed.

Multi-Purpose I: As outlined in the Minimum Essential Facilities Chart (attached). Space may include the Type I multi-purpose room, mechanical/electrical and food service.

Libraries: The allowed square footage per average daily attendance (ADA) assigned to the project is: 2 square feet for Elementary (K-6); 3 square feet for Intermediate (7-8); and 4 square feet for High school (9-12).

In addition to the above library allowance, the area provided for toilets, office and mechanical/electrical is: 600 square feet plus .3 square feet per ADA assigned to the project.